



WYNBERG GIRLS'  
JUNIOR SCHOOL

## VACANCY: SPORTS CO-ORDINATOR

Post Reference No.: #SPORTS-JANUARY/2025

We invite applications from passionate and experienced educators to join our dynamic team. Our Sports Department is looking for an experienced sports educator, to fill a **permanent Sports Co-Ordinator post from 01 January 2025.**

### Requirements:

- A Bachelor of Education Qualification or Sports Science/Management Degree with PGCE.
- A record of excellent curriculum delivery with an understanding of CAPS and varied assessment techniques in Physical Education.
- The ability to teach Physical Education at primary school level.
- Must be SACE Registered.
- Must have experience co-ordinating different sporting codes.
- Experience in netball, swimming or tennis will be advantageous.
- A high proficiency in the use of technology and co-ordinating logistics.
- A proven track record in coaching one or more sports at a high level.
- An understanding of the expectation to work beyond normal working hours in the Sports Department. This includes working weekends and going on various tours.
- Experience with Learn to Swim or the willingness to learn would be advantageous.
- Energetic, self-motivated and able to use own initiative.
- PDP License and 1st Aid would be advantageous.

This is a permanent Sports Department post from 01 January 2025. WGJS encourages employment equity.

Applications, including a covering letter, 2 page CV, with 2 recent references and contactable referees should be submitted to Mrs Nicki Conradie at [employment@wgjs.co.za](mailto:employment@wgjs.co.za). **Please state the post reference number in the email subject line.** If you have not heard from us within 2 weeks of the closing date, please consider your application unsuccessful.

WGJS, in accordance with the **Protection of Personal Information Act** will attempt to ensure the confidentiality of all applicants for this role. All reasonable measures will be in place to protect personal information, but data will be used in the recruitment, selection, and reporting process. By submitting your application for this position, you acknowledge and accept this disclaimer.

**Closing date: Monday, 21 October 2024.**

**Commencement: 01 January 2025.**